**APPENDIX D:**

**TEMPLATE FOR LANDLORD TO CONFIRM CONTINUED ACCESS TO SITE/PROPERTY – FOR CAPITAL ALLOCATIONS**

**LETTER OF CONFIRMATION AND AGREEMENT REGARDING USE OF PROPERTY THE SUBJECT OF A GRANT APPLICATION BY THE OCCUPIERS UNDER THE COMMUNITY RECOGNITION FUND**

Only to be used for applications seeking capital funding where the applicant does not own the land or does not have a long lease. If the landlord is entitled to apply for Community Recognition funding in their own right, then they must make the application. This can only be used where the applicant has sole occupancy of the land/building for the 7-year period.

Name of Club/Organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of facility: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I/we \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (enter full name of the legal owner of the property/facility) confirm that:

1. I/we acting as the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*state in*

*what capacity the person signing this agreement is acting e.g. owner, director of the company which is owner, trustee holding the property in trust etc.*) own the above site/facility.

2. The site/facility has been occupied by the above named club/organisation since

\_\_\_\_ (insert year) and the organisation uses this facility on the basis of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*state on what basis the club/organisation occupies the property e.g. lease, rental agreement, licence, informal agreement*) and is available to that organisation on an on-going basis according to their needs.

3. I/we are aware that the organisation is applying for a grant of €50,000 or more (under the Community Recognition Fund) to develop the site/facility and that I/we have agreed to the proposed works/development.

4. At the present time I/we have no intention of selling, developing or otherwise

changing the use of this site/facility for a minimum period of 7 years from the date of the payment of any allocation made on foot of the grant application.

5. At the present time I/we have no intention of barring, evicting or otherwise limiting the access of the club/organisation to the site/facility for a minimum of 7 years

6. Should the above club/organisation cease to use to the site/facility for current

purposes that I/we will make reasonable efforts\* to find another club/organisation group to operate the facility for the remainder of the 7-year period referred to at 4 above.

7. Should I/we not make reasonable efforts to find a suitable alternative user for the

site/facility, we will repay the Department any unexpired value of the grant as

determined by the Department. The unexpired value of the grant will be calculated by notionally writing off ⅕th of the total grant for each completed year from the date on which the grant is drawn down.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Witness: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Must be within 3 months of application deadline**

*\* “reasonable efforts” is defined as advertising the availability of the site/facility on an annual basis for the duration of the unexpired portion of the 7 year period and endeavouring to find a replacement club/organisation to use the grant aided facility for sporting purposes for that duration*